LACATech Meeting Minutes – June 6, 2004

Roll Call
The LACATech meeting was called to order at 8:30am on June 2, 2004. The following members were present: Denny Souder (Granville), Jesse Lyon (C-TEC), Beth Speith (Lakewood), Sondra Wilson (Newark), Larry Smith (North Fork), Lisa Smith (Northridge), Suzanne Place (Southwest Licking), Kevin Snyder (West Muskingum) Dave Calloway (Licking County ESC), Michelle Berry (Heath) and Sandra Mercer (LACA). Mark Goodall (Tri-Valley) arrived at 8:50 and Tom Larkin (Maysville) arrived at 8:55. Others attending included Chad Carson (LACA), Jon Bowers(LACA), Joey Alexander (LACA), Carol VanDeest (SchoolNet), Karen Dickman (Blessed Sacrement), Amy Palermo (ITSCO), and Tess Wigginton (Newark Catholic).

Approval of Previous Meeting's Minutes
04-019 It was moved by Dave Calloway and seconded by Kevin Snyder to approve the minutes of the April 7, 2004 meeting. A vote of approval was taken.

SchoolNet Update
A Schoolnet Update document was handed out and presented by Carol Vandeest Please contact Carol at vandeest@osn.state.oh.us or Rachael at Rachael.Granatir@osn.state.oh.us with any questions about the Schoolnet Update.

ITSCO Update
Information about the ITSCO Summer Academy was distributed by Amy Palermo.

E-Rate/OneNet Updates
The FY05 ONEnet application for $3,000 per building connectivity funding is expected to go online July 7, until Nov 19, 2004. OSN should be sending an announcement. Funding will be dispused by the state every two weeks so districts are encouraged to file early. LACA will be billing the districts for the amount received again in FY05 as part of the LACA Network Pool fund. LACA has requested a copy of the FY05 application and will send a copy on to the LACATech listserv when received.

Three schools have already received E-Rate funding commitments for FY05. They are C-Tec, St. Francis and Newark Catholic.

Under direction of the LACA Governing Board, LACA will begin plans this summer to migrate from E-Rate consortium filing to ISP filing. More details will be sent to the schools on the migration process in the fall.

WAN Updates
Fiber Study Update – Updates on the Fiber Feasibility Study are available at www.laca.org/fiber. The fiber steering committee will be meeting on June 16th at 10:00 a.m. Any LACATech members also wanting to attend are to RSVP to LACA. LACA has received initial fiber estimates and will be meeting again this afternoon with Innovate and Cisco to further discuss the hardware/bandwidth projections. As a starting point, cost estimates will be based upon dedicated 100mbps connectivity to High Schools and 10mbps connectivity to all other buildings. Innovate is

also meeting with local fiber vendors/bidders in the area. A full presentation is planned for the LACA Governing Board meeting in August.

Third Frontier Network - LACA staff will be attending a state meeting next Tuesday on the Third Frontier Network DASite connectivity. An update on this progress will be presented at the next meeting.

New DNS Servers - Chad Carson reminded the group that LACA has new DNS servers available and everyone should begin migrating district workstations and servers to use these new DNS servers. 156.63.145.3 is the new primary, and 156.63.145.4 is the new secondary. E-mail clients like Outlook, Netscape, and Eudora should be pointed to SMTP.LACA.ORG (156.63.145.118) as well, rather than 156.63.145.6. Access to 156.63.145.6 will be cut off for DNS and SMTP on August 31, 2004, as moved at the April 7, 2004 LACATech meeting.

Internet Content Filtering - As LACA receives e-mail requests directly from teachers and students about the inability to access necessary Internet sites due to the filtering, we will carbon the tech coordinator in e-mail replies to requests about the filter. Joey Alexander is working with 8e6 to change the website for 8e6 requests to go directly to the vendor. Currently all requests come directly to LACA.

IP Telephony - LACA reported on the IP Phone survey with the DASites. Eleven DASites responded with six hosting some kind of IP phone service within the DASite and/or with the Districts. Presentations with HCCA and SWOCA were both scheduled for the meeting. Highlights included:

- **HCCA:** Full Call Manager with Unified Messaging and e-mail/voice-mail service provided by the DASite to 2 districts and 1 high school. Started with DASite purchasing Call Manager System for DASite use. No cost savings information, but gained productivity and flexibility. Schools are connected to DASite with gigabit fiber connections and DASite "controls" everything that runs across the network to assure QoS.

  SWOCA: Call Manager provided by the DASite currently to one elementary school over T1 line. Additional 4/5 local Call Manager systems located at the local districts. Started with Elementary school donating their Call Manager system to the DASite so they would assist with managing.

No direction for moving forward at this time was presented by the Technology Coordinators. In the fall, Newark City plans to go with Alltel/Nortel system at a couple of Elementary buildings, C-Tec plans to go with Cisco's Call Manager and Tri-Valley is still receiving quotes.

Technical Services Update
Help Desk – There were no updates on the Helpdesk.

Cisco Security Agent - LACA reported 5 districts responded to the CSA survey sent out by Dave Stein. In order to receive cost proposals, LACA will need additional information on the number of Win 2000/XP workstations and servers in each district. Once numbers are received, LACA will forward to Cisco and send out cost proposals to the LACATech group by June 30, 2004.

Technical Requirements Documents - Each Technology Coordinator received a copy of the Technical Requirements for each LACA software application. Within the next few weeks, these will be added to the LACA website under the appropriate software application area.

Other Discussion
IVDL Updates – The name IVDL is being dropped due to the fact that we are not operating under that grant anymore. LACA will refer to IVDL as "Video Services" from now on. TSI will be doing upgrades to the VTEL Galaxy systems over the next month.

Progress Book Updates - The Progress Book updates included:
- More buildings are coming online in the fall
- Final grades are now processing and reminder for Elementary buildings to random check a few grade cards before printing
- A server problem was discovered late on Monday that interrupted service over the Memorial Day week-end
- The parent website is ready for implementation this fall
- Special education module is moving ahead and Supplemental forms are planned for implementation over the summer
- A new Gifted form is being testing with assistance from the MVESC
- A statewide curriculum group in being formed in Sept to begin design enhancements. Contact Sandy Mercer if you are interested in serving on the design team.

Security Committee – Chad Carson presented a draft of the *LACA Network Security Policy* outlining rules for use of the LACA network, for the protection of the network in general. The document was discussed and LACA asked that Technology Coordinators review it and see if there were any areas of disagreement before the next LACATech meeting.

Unfinished Business
There was no unfinished business.

New Business
04-020 It was moved by Sondra Wilson and seconded by Kevin Snyder that LACA drop maintenance on all Excelsior licensing effective July 1, 2004. A vote of approval was taken.

An equipment disposal event is being put on by the Licking County Computer Society June 5 at noon.   They conduct these events periodically. Schedule of events can be checked at http://lccs.nextek.net/

LACA's additional facility space is now in use. We gained four offices across the front of the buildling and a second 12 workstation lab.

The October 6, 2004 LACATech meeting has been moved to October 13, 2004 due to a facility scheduling conflict.

The next LACATech meeting date is scheduled for August 4, 2004 at 8:30am.

04-021 It was moved by Denny Souder and seconded by Dave Calloway to adjourn the meeting at 10:30am.